



# AMERICAN MUSEUM OF NATURAL HISTORY

## SWRS Volunteer Intern Application

### PERSONAL INFORMATION

Name

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*Last*

*First*

*Middle*

Address

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*Street*

*Apt*

*City, State*

*Zip*

Home

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Mobile

Work

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Email (required)

Date of Birth

*(Minimum age to volunteer is 18 years.)*

### EDUCATION

Name of Educational Institution

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Year Graduated

*Type of degree earned*

High School/GED

Undergraduate Degree

Post-Graduate Degree

Associates Degree

Graduate Degree

Other

*Major Degree*

*Field of Study*

*If "Other" selected enter above*

### EMPLOYMENT HISTORY

Employer

Name

--	--

Hire Date

Type of

Business

--	--

Position Held

Supervisor

Name

--	--

Phone

Supervisor

Email

--	--

End Date

### PERSONAL REFERENCES

Name

--	--

Name

Phone

--	--

Phone

Email

--	--

Email

Relationship

--	--

Relationship

**VOLUNTEER HISTORY**

Organization \_\_\_\_\_ Position Held \_\_\_\_\_  
Supervisor \_\_\_\_\_ Phone \_\_\_\_\_  
Start Date \_\_\_\_\_ End Date \_\_\_\_\_

**CRIMINAL HISTORY**

Have you ever been convicted of a crime? *(Conviction will not necessarily disqualify applicant from volunteering.)*

No  Yes If yes, provide details below

**SPECIAL SKILLS/TRAINING/COMPUTER SKILLS**

Fluent in another language?  No  Yes

If yes, please specify:

Why do you want to volunteer at the Southwestern Research Station?

**AVAILABILITY**

A **minimum commitment of 6 weeks** is required; can you meet this requirement?  No  Yes

**EMERGENCY CONTACT**

Contact	Contact
Name	Name
Relationship	Relationship
Phone	Phone
Email	Email

I certify that my statements on this form are true and agree that any falsification or omission by me in connection with this application or attachments thereto shall constitute sufficient cause for termination of any volunteer/internship position resulting therefrom. I authorize the Museum to obtain information concerning me from former employers, schools, military service, and others, and I release all concerned from any liability in connection therewith.

I certify *(Application will not be accepted unless "I certify" is checked.)*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



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### **Student Intern Job Description**

Interns volunteer with AMNH's Southwestern Research Station to work 24 hours a week in exchange for housing and meals. Interns perform chores necessary to the daily functioning and long-term maintenance of the facility. The three main chore areas are kitchen, housekeeping, and maintenance. Interns are expected to be mature, responsible, dependable, and friendly individuals that are willing to pitch in and help with whatever needs to be done. Interns are scheduled into specific work times each week.

Although running the Station takes priority, every effort is made to ensure interns have time off when needed for research.

### **Research Activities**

Research opportunities abound at the Southwestern Research Station. Interns are responsible for aggressively seeking out those opportunities and actively pursuing her/his individual goals. Many interns can participate in research projects of onsite researchers. Interns must submit a research application if they would like to conduct their own independent research project.

The nature of research activities varies widely each year. A partial list of skills learned by previous interns includes data collection, behavioral observations, mist netting, bird banding, collecting reptiles and amphibians, live trapping desert rodents, excavation of bee or ant nests, paint marking lizards, radio telemetry, foliage sampling, establishing study area grids, census techniques, habitat or vegetation mapping, plant identification, and more.

To help interns identify promising projects, a list of research projects is compiled. Interns are welcome to contact researchers and offer to assist them with their project. Many, but not all researchers are happy to share their knowledge in exchange for intern assistance.

### **Time Commitment**

Intern appointments are typically for six to eight weeks, but exceptions have been made. In spring and fall few researchers visit, so these are better times to work on independent projects. In the summer, there are more researchers, opportunities for field work and competition for intern positions.

## **Travel**

Volunteers are responsible for supplying their own transportation to and from the Station. There is no public transportation to the Research Station, so driving a personal vehicle is the best option.

However, if flying to Tucson it may be possible for us to coordinate a carpool or ride from a community member already traveling from Tucson that day. There is no guarantee that anyone will be available. If this is not possible, we ask that interns take the greyhound bus or Amtrak to the closest stops (Benson, AZ or Lordsburg, NM). With enough notice we can arrange for a staff pickup.

International volunteers should obtain a Tourist visa.

## **Questions?**

Contact the Intern/Volunteer coordinator: 520-558-2396 [swrs@amnh.org](mailto:swrs@amnh.org)  
Southwestern Research Station, P.O. Box 16553 Portal, Arizona, 85632

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## **PERSONAL INFORMATION & AVAILABILITY**

Gender: Male  Female  Self-identified   
(Used for room assignment)

Earliest Date Available:                      Latest date depart:

Preferred arrival:                      Preferred departure:

## **MEAL PREFERENCE**

Omnivore  Vegetarian  No Red Meat  Vegan

Do you have any food allergies? please describe:

## **VOLUNTEER WORK**

Have you interned or volunteered with us in the past? Yes  No

If yes, what year?

How did you hear about us?



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## SWRS Volunteer Intern Application

Who/What encouraged you to apply for the student intern program?

What do you hope to accomplish while at SWRS? Include a description of any personal projects you may wish to pursue

Is there any other information that might be useful in reviewing this application (career goals, interest in pursuing graduate education)?

### REFERENCES

Submit two letters of recommendation; one personal, one employer/supervisor.

Letters of recommendation are attached  or will follow .

### IN CASE OF EMERGENCY – Because of our remote location, please:

1. Describe any physical/medical needs you may have.
2. Any medications you take regularly.
3. If you carry an inhaler or epi-pen, please note where you keep these items

If I agree to accept a volunteer intern appointment at the Southwestern Research Station, I will work for 24 hours a week on assigned work chores, including kitchen, maintenance, grounds, room clean up, and other miscellaneous chores in exchange for room and board. The balance of my time is available to pursue personal endeavors. I will provide or arrange for transportation to and from the Southwestern Research Station.

Signature (may be digital):

Date: